



DECORATION POLICIES



Candles may be used as long as the flame is enclosed by a non-flammable structure. The use of all open flame candles and the throwing of confetti are strictly prohibited. If confetti is used in the room a cleanup charge of \$200.00 will be involved.

Upon completion of the function, we ask that you remove your decorations from the room. If you choose to leave them in the room, we will put them to one side to be picked up the next day; however, we are not responsible for any damaged or missing items. The Black

Knight Inn staff is not responsible for removing chair covers, lights from trees or any items hanging from the ceiling. Should you hire a decorator or wedding planner, please have the person or persons contact the Sales and Catering office to discuss details and pick up times.

Subject to availability, the banquet room may be accessed to decorate the evening prior of the wedding date. At that time the Black Knight Inn will have the head table, guest book table, cake table, gift table and rounds in place for you to decorate. Any table overlays, napkins or other linens that you may be providing yourself will have to be on site the day before your wedding.

Please note that the Black Knight Inn is not responsible for any missing or broken items. All decorations are the responsibility of the convenor.



AUDIO/VISUAL EQUIPMENT



Should you require audio/visual equipment, be sure to inform our wedding coordinator of your specific needs, so arrangements can be made accordingly. The Black Knight Inn has the resources to provide you with up-to-date equipment and trained personnel to ensure your event runs smoothly and efficiently.

